



**Canadian Mental Health Association**  
**Cariboo Chilcotin Branch**  
Association canadienne  
pour la santé mentale

**EMPLOYMENT OPPORTUNITY – PLEASE CIRCULATE AND POST**

**Assistant Crisis Line Supervisor/Trainer/Responder**  
**Term Position**

**Summary of Job Description:**

The Assistant Crisis Line Supervisor/Trainer is responsible to: assist in supervision, recruiting, training, supporting the crisis line responders, to be an active responder when required and to carry out daily responsibilities associated with the crisis line.

**Position Starts;** December 19, 2022 (negotiable)

**Hours of Work:** 5 hours/day - 25 hours/week– evening/weekend shifts (may consider remote applicant)

**Starting Wage:** \$23.00/hour (plus benefits)

**Job Qualifications:**

- Require immunization(s) against Covid 19 as per policy
- Recent crisis line training or upgrading
- Minimum 1 year (200 hours) experience as a Crisis Line Responder
- Ability to supervise responders and facilitate training
- Excellent oral, written and strong interpersonal communication skills
- Ability to work both independently and with a team
- Knowledge of relevant community resources
- Intermediate computer skills
- Ability to access wi-fi and a quiet workspace if required
- Excellent organizational and record keeping skills
- Must agree to undergo a Criminal Records Check

Canadian Mental Health Association is committed to the fundamental principles of equal employment opportunity. We are committed to treating people fairly, with respect and dignity, and to offer equal employment opportunities based upon an individual's qualifications and performance – free from discrimination or harassment because of race, colour, ancestry, place of origin, political belief, religion, sex, sexual orientation, age, marital status, family status, physical or mental disability, or a criminal or summary conviction offence unrelated to a person's employment or intended employment.

**Applicants who have the required qualifications will be given first priority.**  
**Only those applicants short listed will be contacted.**

**Closing Date:** when position is filled

Please email resume with cover letter to:

**Heather Silvester**  
**Email: [heather.silvester@cmha.bc.ca](mailto:heather.silvester@cmha.bc.ca)**  
**Cell: 250-305-5313**

(Resumes submitted through Facebook will not be considered)