

**CANADIAN MENTAL HEALTH ASSOCIATION
- CARIBOO CHILCOTIN BRANCH**

Financial Statements

Year Ended March 31, 2021

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MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

The financial statements of the Canadian Mental Health Association - Cariboo Chilcotin Branch have been prepared in accordance with the Canadian generally accepted accounting principles. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances. These statements include certain amounts based on management's estimates and judgments. Management has determined such amounts based on a reasonable basis in order to ensure that the financial statements are presented fairly in all material respects.

The integrity and reliability of the Canadian Mental Health Association - Cariboo Chilcotin Branch's reporting systems are achieved through the use of formal policies and procedures, the careful selection of employees and an appropriate division of responsibilities. These systems are designed to provide reasonable assurance that the financial information is reliable and accurate.

The Board of Directors is responsible for ensuring that management fulfills its responsibility for financial reporting and is ultimately responsible for reviewing and approving the financial statements. The Board meets periodically with management and the Associations' auditors to review significant accounting, reporting and internal control matters. The Board reviews the financial statements and discusses with the auditors, prior to its approval of the financial statements. The Board also considers and approves the engagement or re-appointment of the external auditors.

The financial statements have been audited on behalf of the Board of Directors by PMT Chartered Professional Accountants LLP, in accordance with Canadian generally accepted auditing standards.


Executive Director


Chair-person - Board of Directors



INDEPENDENT AUDITOR'S REPORT

To the Members of Canadian Mental Health Association - Cariboo Chilcotin Branch

Report on the Financial Statements

Qualified Opinion

We have audited the financial statements of Canadian Mental Health Association - Cariboo Chilcotin Branch (the Association), which comprise the statement of financial position as at March 31, 2021, and the statements of changes in net assets, revenues and expenditures and cash flow for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Association as at March 31, 2021, and the results of its operations and cash flow for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Basis for Qualified Opinion

In common with many not-for-profit organizations, the Association derives revenue from fundraising activities the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Association. Therefore, we were not able to determine whether any adjustments might be necessary to fundraising revenue, excess of revenues over expenses, and cash flows from operations for the year ended March 31, 2021, current assets and net assets as at March 31, 2021. Our audit opinion on the financial statements for the year ended March 31, 2020 was modified accordingly because of the possible effects of this limitation of scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Association in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Association or to cease operations, or has no realistic alternative but to do so.

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Those charged with governance are responsible for overseeing the Association's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

As required by the Societies Act of British Columbia, we report that, in our opinion, the accounting policies applied in preparing and presenting the financial statements in accordance with Canadian Accounting Standards for Not-for-profit Organizations have been applied on a basis consistent with that of the preceding year.

Williams Lake, BC
September 23, 2021


PMT CHARTERED PROFESSIONAL
ACCOUNTANTS LLP

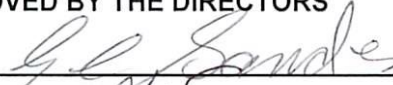

CANADIAN MENTAL HEALTH ASSOCIATION - CARIBOO CHILCOTIN BRANCH

Statement of Financial Position

March 31, 2021

	2021	2020
ASSETS		
Current		
Cash	\$ 499,165	\$ 272,424
Accounts receivable (Note 6)	226,584	248,266
Prepaid expenses	20,934	23,013
	<u>746,683</u>	543,703
Tangible capital assets (Note 7)	36,220	25,804
Restricted cash (Note 8)	20,000	20,000
	<u>\$ 802,903</u>	<u>\$ 589,507</u>
LIABILITIES		
Current		
Accounts payable and accrued liabilities (Note 9)	\$ 212,005	\$ 214,211
Damage deposits repayable	5,388	6,663
Deferred income (Note 10)	362,148	207,942
	<u>579,541</u>	428,816
Deferred capital contributions (Note 11)	2,603	9,578
	<u>582,144</u>	438,394
Lease commitments and contingencies (Note 12)		
NET ASSETS		
Unrestricted net assets	167,141	114,886
Invested in capital assets	33,618	16,227
Restricted Fund	20,000	20,000
	<u>220,759</u>	151,113
	<u>\$ 802,903</u>	<u>\$ 589,507</u>

APPROVED BY THE DIRECTORS


 _____ Director

 _____ Director

The accompanying notes and schedules are an integral part of this statement

CANADIAN MENTAL HEALTH ASSOCIATION - CARIBOO CHILCOTIN BRANCH

Statement of Changes in Net Assets

Year Ended March 31, 2021

	Unrestricted Net Assets	Invested in Capital Assets	Restricted Fund	2021	2020
Net assets - beginning of year					
As previously reported	\$ 86,330	\$ 16,227	\$ 20,000	\$ 122,557	\$ 187,094
Prior period adjustments (Note 13)	28,556	-	-	28,556	-
As restated	114,886	16,227	20,000	151,113	187,094
Excess of revenue over expenditures	77,445	(7,799)	-	69,646	(35,981)
Transfers (Note 14)	(25,190)	25,190	-	-	-
Net assets - end of year	\$ 167,141	\$ 33,618	\$ 20,000	\$ 220,759	\$ 151,113

The accompanying notes and schedules are an integral part of this statement

CANADIAN MENTAL HEALTH ASSOCIATION - CARIBOO CHILCOTIN BRANCH

Statement of Revenues and Expenditures

Year Ended March 31, 2021

	2021	2020
Revenue		
Interior Health Authority	\$ 948,360	\$ 935,034
Grants	514,385	385,368
Jubilee Place (<i>Schedule 1</i>)	275,481	270,209
Province of British Columbia	272,291	218,600
Fees	123,763	119,360
Homeless Outreach (<i>Schedule 2</i>)	84,138	81,031
Miscellaneous	62,750	25,976
Ministry of Social Development and Poverty Reduction - Temporary pandemic pay	38,194	-
Contract BC	22,878	22,878
Government of Canada wage subsidy (<i>Note 16</i>)	21,781	-
Administration fee	16,213	6,152
Gaming	14,252	45,234
Donations	7,749	7,958
Amortization of deferred capital contributions	4,421	7,579
Office rent recovery	2,000	2,000
Fundraising	-	4,415
Rental revenue	-	3,597
	2,408,656	2,135,391
Expenditures		
Activity costs	10,138	12,307
Advertising and promotion	1,080	579
Amortization	7,292	9,727
Bad debts	-	1,930
Bank charges	2,794	3,869
Client expenses	103,672	61,568
Contract services	41,236	34,206
Equipment rentals	4,941	4,941
Finance services	1,265	16,165
Furniture and equipment	13,666	7,629
Insurance	16,392	14,593
Memberships	8,825	6,866
Office and miscellaneous	92,929	90,022
Professional fees	33,444	13,503
Rental	120,282	84,992
Repairs and maintenance	19,870	15,264
Resource materials	2,056	250
Telephone and utilities	46,352	37,166
Training	16,189	14,684
Travel	5,817	7,702
Vehicle	934	11,105
Wages and benefits	1,399,964	1,340,278
Workshops	1,203	368
Jubilee Place (<i>Schedule 1</i>)	301,897	300,348
Homeless Outreach (<i>Schedule 2</i>)	84,138	81,310
	2,336,376	2,171,372

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CANADIAN MENTAL HEALTH ASSOCIATION - CARIBOO CHILCOTIN BRANCH

Statement of Revenues and Expenditures *(continued)*

Year Ended March 31, 2021

	2021	2020
Excess (deficiency) of revenue over expenditures from operations	72,280	(35,981)
Other expenses		
Loss on disposal of tangible capital assets	2,634	-
Excess (deficiency) of revenue over expenditures	\$ 69,646	\$ (35,981)

CANADIAN MENTAL HEALTH ASSOCIATION - CARIBOO CHILCOTIN BRANCH

Statement of Cash Flow

Year Ended March 31, 2021

	2021	2020
Operating activities		
Excess (deficiency) of revenue over expenditures	\$ 69,646	\$ (35,981)
Items not affecting cash:		
Amortization of tangible capital assets	12,140	33,168
Loss on disposal of tangible capital assets	2,634	-
Amortization of deferred capital contributions	(6,975)	(28,954)
	<u>77,445</u>	<u>(31,767)</u>
Changes in non-cash working capital:		
Accounts receivable	21,682	(169,824)
Accounts payable and accrued liabilities	(2,206)	9,561
Deferred income	154,206	(6,819)
Prepaid expenses	2,079	164
Damage deposits repayable	(1,275)	1,063
	<u>174,486</u>	<u>(165,855)</u>
Cash flow from (used by) operating activities	<u>251,931</u>	<u>(197,622)</u>
Investing activity		
Purchase of tangible capital assets	<u>(25,190)</u>	<u>(3,054)</u>
Increase (decrease) in cash flow	226,741	(200,676)
Cash - beginning of year	<u>292,424</u>	493,100
Cash - end of year	<u>\$ 519,165</u>	<u>\$ 292,424</u>
Cash consists of:		
Cash	\$ 499,165	\$ 272,424
Restricted cash	<u>20,000</u>	<u>20,000</u>
	<u>\$ 519,165</u>	<u>\$ 292,424</u>

The accompanying notes and schedules are an integral part of this statement

1. Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

2. Purpose of organization

Canadian Mental Health Association - Cariboo Chilcotin Branch provides programs and services that foster individual growth and promote wellness, leading to the development of strong families and healthy communities.

The Association is incorporated under the Society Act of British Columbia and is a registered charity under the Income Tax Act. The Association is exempt from income tax provided certain requirements of the Income Tax Act are met.

3. Economic dependence

The Association receives approximately 68% (2020 - 69%) of its revenue from the Province of British Columbia as operating funding. Should the Province of British Columbia substantially change its dealings with the Association, management is of the opinion that continued viable operations would be doubtful.

4. Significant accounting policies

Fund accounting

Canadian Mental Health Association - Cariboo Chilcotin Branch follows the deferral method of accounting for contributions.

The Operating Fund reports the revenues and expenses related to program delivery and administrative activities.

The Capital Asset Fund reports the assets, liabilities, revenues and expenses related to Canadian Mental Health Association - Cariboo Chilcotin Branch's tangible capital assets.

The Restricted Fund reports the reserve to partially cover the future costs for accumulated sick time payable and sick leave that exceed the operating budget.

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

Financial assets measured at amortized cost include cash and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

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4. Significant accounting policies (continued)Cash and cash equivalents

Cash and cash equivalents consist of cash on hand less outstanding cheques and deposits with a maturity of less than three months at the time of purchase. When outstanding cheques are in excess of cash on hand, the excess is reported in bank indebtedness.

Tangible capital assets

Tangible capital assets are stated at cost or deemed cost less accumulated amortization. Tangible capital assets are amortized over their estimated useful lives on a straight-line basis at the following rates:

Furniture and fixtures	15% and 55%
Leasehold improvements	10% and 15%
Library	10%
Motor vehicles	20%

The Association regularly reviews its tangible capital assets to eliminate obsolete items.

Tangible capital assets acquired during the year but not placed into use are not amortized until they are placed into use.

Amortization expense is recorded in the Capital Asset Fund

Revenue recognition

The Association follows the deferral method of accounting for contributions. Revenue consists of contributions received from various government agencies as well as other sources.

Revenue is recognized when receivable if the amount can be reasonably estimated and collection is reasonably assured, except in the case of externally restricted contributions, when the funder has specified that funds be used for a specific use and not all funds have been expended for that purpose. Revenue unearned in the current period are recorded as deferred contributions.

Contributions restricted for the purchase of tangible capital assets are deferred and amortized to revenue on the same basis as the related assets are depreciated.

Contributed services

The Association and its members benefit from contributed goods and services in the form of volunteer time for various committees and assisting in carrying out its various programs. Contributed services are not recognized in these financial statements.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

5. Financial instruments

The Association is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Association's risk exposure and concentration as of March 31, 2021.

Credit risk

Credit risk arises from cash and cash equivalents and accounts receivable and the potential that a counter party will fail to perform its obligations. In order to reduce its credit risk, the Association invests its cash and cash equivalents with high-rated financial institutions and monitors the creditworthiness of its counterparts. The Association reviews a new customer's credit history before extending credit and conducts regular reviews of its existing customers' credit performance. An allowance for doubtful accounts is established based upon factors surrounding the credit risk of specific accounts, historical trends and other information. The Association has a significant number of customers which minimizes concentration of credit risk.

There is no change in the risk exposure from the previous period.

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Association is exposed to this risk mainly in respect of its receipt of funds from its customers and other related sources, contributions to the pension plan, and accounts payable.

There is no change in the risk exposure from the previous period.

Currency risk

Currency risk is the risk to the company's earnings that arise from fluctuations of foreign exchange rates and the degree of volatility of these rates. The Association is exposed to foreign currency exchange risk on cash, accounts receivable, and accounts payable held in U.S. dollars. The company does not use derivative instruments to reduce its exposure to foreign currency risk.

There is no change in the risk exposure from the previous period.

Additional risk

Unless otherwise noted, it is management's opinion that the Association is not exposed to significant other price risks arising from these financial instruments.

6. Accounts receivable

	<u>2021</u>	<u>2020</u>
Trade receivables	\$ 188,999	\$ 211,806
Government receivables	37,585	36,460
	<u>\$ 226,584</u>	<u>\$ 248,266</u>

7. Tangible capital assets

	Cost	Accumulated amortization	2021 Net book value	2020 Net book value
Furniture and fixtures	\$ 251,213	\$ 234,216	\$ 16,997	\$ 14,829
Leasehold improvements	140,992	121,769	19,223	8,607
Library	15,011	15,011	-	-
Motor vehicles	33,621	33,621	-	2,368
	<u>\$ 440,837</u>	<u>\$ 404,617</u>	<u>\$ 36,220</u>	<u>\$ 25,804</u>

The value of contributed tangible capital assets during the year was \$NIL (2020 - \$NIL).

The write-down of tangible capital assets during the year was \$20,891 (2020 - \$7,266).

8. Restricted cash

Restricted cash consists of internally restricted amounts to fund the Restricted Fund balance set up to partially cover the accrued liability for accumulated sick time payable and sick leave.

9. Accounts payable and accrued liabilities

	2021	2020
Trade payables	\$ 183,159	\$ 166,339
Government remittances	28,846	47,872
	<u>\$ 212,005</u>	<u>\$ 214,211</u>

10. Deferred income

	<u>2021</u>	<u>2020</u>
BC Housing Management Commission - COVID-19 Shelter extension	\$ 19,491	\$ -
BC Housing Management Commission - Homeless Outreach	92,405	-
BC Housing Management Commission - Homeless Outreach COVID-19	85,901	-
BC Housing Management Commission - Homeless Prevention - COVID-19	9,000	-
BC Housing Management Commission - Monthly subsidy - Homeless outreach	7,400	7,367
BC Housing Management Commission - Monthly subsidy - Housing First - COVID-19	900	-
BC Housing Management Commission - Monthly subsidy - Jubilee House	528	1,003
BC Housing Management Commission - Monthly subsidy - Jubilee Place	8,407	8,407
Canadian Mental Health Association - BC Division	11,687	34,847
Canadian Red Cross - Community Bridge to Housing First	-	2,836
Canadian Red Cross - EPA	-	24,432
Canadian Red Cross - Wildfire Recovery	-	1,481
Community Action Initiative - COVID-19	49,386	-
Interior Health Authority	17,760	-
Ministry of Children and Family Development	-	9,723
Ministry of Municipal Affairs and Housing - Community Gaming Grants Branch	5,481	19,733
Ministry of Public Safety and Solicitor General - Community Safety and Crime Preventions Branch - Become the Change	13,535	-
Ministry of Public Safety and Solicitor General - Community Safety and Crime Preventions Branch - Civil Forfeiture Crime Prevention	23,659	5,661
Ministry of Public Safety and Solicitor General - Community Safety and Crime Preventions Branch - It Matters	4,881	-
Ministry of Public Safety and Solicitor General - Violence Against Women Program Enhancement	11,727	-
Miscellaneous donations	-	1,102
Residential fees	-	8,633
United Way - Housing First	-	8,000
United Way - Wildfire Relief	-	28,173
Vancouver Foundation - Housing First	-	46,544
	<u>\$ 362,148</u>	<u>\$ 207,942</u>

11. Deferred capital contributions

Deferred contributions represent contributions received to purchase tangible capital assets and are deferred and amortized to revenue on the same basis as the related assets are amortized. The changes for the year in the deferred contributions are as follows:

	<u>2021</u>	<u>2020</u>
Balance, beginning of year	\$ 9,578	\$ 38,531
Amount amortized to revenue	<u>(6,975)</u>	<u>(28,953)</u>
Balance, end of year	<u>\$ 2,603</u>	<u>\$ 9,578</u>

12. Lease commitments and contingencies

- a) The Association has a lease for certain office equipment for a sixty month term commencing November 1, 2016. Monthly payments of \$37 plus applicable taxes apply.
- b) The Association has a lease for certain office equipment for a sixty-six month term commencing August 1, 2018. Monthly payments of \$376 plus applicable taxes apply.
- c) The Association has a lease for Jubilee House for a three year term commencing January 16, 2020. Monthly lease payments of \$5,498 plus applicable taxes apply.
- d) The Association has a 24 month tenancy agreement commencing on November 1, 2020 for office space. Monthly lease payments of \$1,965 plus applicable taxes apply. There is an option to renew for a further 24 months.
- e) The Association has a lease for a photocopier for a sixty month term commencing October 1, 2017. Monthly payments of \$169 plus applicable taxes apply.
- f) Management of the Association is not aware of any claims or potential claims that if not successfully defended would have a material effect on the financial statements. If a claim was paid as a result of the outcome of litigation it would be treated as an expenditure.
- g) Management has not set up an accrued liability for accumulated sick pay or special leave pay for its employees as the current employment policy does not require sick pay or special leave pay to be paid out if an employee leaves. As of March 31, 2021, the sick pay and special leave pay totaled \$144,129 (2020 - \$153,250) and \$24,059 (2020 - \$33,807) respectively.

13. Prior period adjustment

During the year, an additional receivable was identified for the Canadian Red Cross Wildfire Contract. This resulted in a prior period adjustment that has increased accounts receivable in 2020 by \$28,556 and a corresponding increase to grant revenue.

14. Transfers

During the year, the Association's management approved \$25,190 (2020 - \$3,053) to be transferred from Unrestricted net assets to Invested in tangible capital assets for the purchase of tangible capital assets.

15. Subsidy repaid (refundable)

BC Housing Management Commission conducts an annual review of the financial statements and may adjust for any operating surplus or deficit. Prior year's funding adjustments are recognized in the fiscal year they are determined. The annual review of the 2020 financial statements has been completed and the adjustment of prior year's grant revenue was \$NIL (2020 - \$NIL).

16. Government assistance

The Association received subsidies for salaries and wages from the Temporary Wage Subsidy in the amount of \$21,781. This amount has been recorded as income and are reported in the Statement of Revenues and Expenditures as income.

17. Funds held in trust

The Association holds funds in their bank account in trust for some clients. There is a formal trust agreement in place outlining that these funds are not to be used and do not earn interest. These funds have been deposited into the Association's bank account however, they belong to the client and as such, are not part of the operations of the Association. The Association is responsible for the proper administration of these funds.

	<u>2021</u>	<u>2020</u>
Client trust funds (asset)	\$ 25,205	\$ 25,485
Client trust funds (liability)	<u>(25,205)</u>	<u>(25,485)</u>
	<u>\$ -</u>	<u>\$ -</u>

18. Remuneration of directors, employees and contractors

As required by the Society Act of British Columbia, remuneration above \$75,000 paid to directors, employees and contractors must be disclosed.

The Association does not remunerate its directors.

During the year, the Association paid remuneration, including benefits in excess of \$75,000, to one employee totaling \$119,217 (2020 - one employee totaling \$103,591).

19. Gaming

The Association applies annually to the Community Gaming Grants Branch of the Ministry of Community, Sport and Cultural Development for a Community Gaming grant. In order to receive gaming funds the Association is required to have a separate bank account for gaming funds, and expenditures are restricted by terms set by the Licensing and Grants Division.

The audited financial statements are presented on a consolidated basis. This results in presentation of the gaming bank account and gaming accounts receivable as part of the consolidated cash and receivable balance. If the amounts had been shown on a fund basis, the Gaming Fund presentation would be as follows:

	<u>2021</u>	<u>2020</u>
Fund presentation of gaming net assets		
Cash	\$ 26,578	\$ 40,829
Deferred revenue	(5,482)	(19,733)
Gaming due to operating	<u>(21,096)</u>	<u>(21,096)</u>
Net assets	<u>\$ -</u>	<u>\$ -</u>

20. Capital disclosure

The Association considers its capital to be the balance maintained in its Unrestricted Net Assets. The primary objective of the Association is to invest its capital in a manner that will allow it to continue as a going concern and comply with its stated objectives. Capital is invested under the direction of the Board of Directors of the Association with the objective of providing a reasonable rate of return, minimizing risk and ensuring adequate liquid investments are on hand for current cash flow requirements. The Association is not subject to any externally imposed requirements of its capital.

21. Defined contribution pension plan

The Association and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2018, the plan has about 205,000 active members and approximately 101,000 retired members. Active members include approximately 40,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation for the Municipal Pension Plan as of December 31, 2018, indicated a \$2,866 million funding surplus for basic pension benefits on a going concern basis.

The Association paid \$24,945 (2020 - \$29,156) for employer contributions while employees contributed \$21,918 (2020 - \$19,700) to the plan in fiscal 2021.

The next valuation will be as at December 31, 2021, with results available in 2022.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the Plan.

In addition, there is an RRSP matching defined contribution pension plan for its employees. The plan is managed by an outside party. The expense incurred during the year totaled \$27,952 (2020 - \$17,449) and is included in wages and benefits.

22. Subsequent events

In March 2020, the World Health Organization declared a global pandemic due to the novel coronavirus (COVID-19). The situation is constantly evolving, and the measures put in place are having multiple impacts on local, provincial, national and global economies.

Management is uncertain of the effects of these changes on its financial statements and believes that any disturbance may be temporary; however, there is uncertainty about the length and potential impact of the disturbance.

As a result, we are unable to estimate the potential impact on the Association's operations as at the date of these financial statements.

23. Comparative figures

Some of the comparative figures have been reclassified to conform to the current year's presentation.

CANADIAN MENTAL HEALTH ASSOCIATION - CARIBOO CHILCOTIN BRANCH

Jubilee Place

(Schedule 1)

Year Ended March 31, 2021

	2021	2020
Revenue		
Residence fee	\$ 152,268	\$ 150,050
BC Housing Management Commission	100,884	88,913
Amortization of deferred capital contributions	2,554	21,375
Miscellaneous income	10,751	9,595
Donations	968	275
Interest income	-	1
Ministry of Social Development and Poverty Reduction - Temporary Pandemic Pay	8,056	-
	<u>275,481</u>	<u>270,209</u>
Expenditures		
Activity costs	-	158
Amortization	4,847	23,441
Bad debts	30	512
Contracted services	416	-
Equipment rentals	2,221	2,221
Finance services	4,400	4,400
Furniture and equipment	2,237	1,190
Insurance	3,232	2,674
Office and miscellaneous	6,039	2,703
Professional fees	6,000	6,000
Repairs and maintenance	20,754	18,603
Special events	-	326
Supplies	4,320	53
Telephone and utilities	70,706	64,198
Training	204	1,877
Vehicle	546	50
Wages and benefits	175,945	171,942
	<u>301,897</u>	<u>300,348</u>
Excess (deficiency) of revenue over expenditures	<u>\$ (26,416)</u>	<u>\$ (30,139)</u>

CANADIAN MENTAL HEALTH ASSOCIATION - CARIBOO CHILCOTIN BRANCH

Homeless Outreach

(Schedule 2)

Year Ended March 31, 2021

	2021	2020
Revenue		
BC Housing Management Commission	\$ 78,666	\$ 77,968
Donations	390	3,063
Ministry of Social Development and Poverty Reduction - Temporary pandemic pay	5,082	-
	<u>84,138</u>	<u>81,031</u>
Expenditures		
Accommodation	2,000	2,000
Administration	6,152	6,152
Client expenses	15,076	14,846
Finance services	2,040	2,040
Insurance	548	721
Office and miscellaneous	668	3,782
Professional fees	500	500
Telephone and utilities	1,670	1,704
Training	-	1,028
Wages and benefits	55,484	48,537
	<u>84,138</u>	<u>81,310</u>
Excess (deficiency) of revenue over expenditures	<u>\$ -</u>	<u>\$ (279)</u>