

## Job Posting - Position Vacancy

	<b>Posting Period:</b>
<b>Posted:</b> Internal	From: <u>August 8</u> To: <u>Until Filled</u>
External	From: _____ To: _____
Both at Same Time X	From: _____ To: _____
<b>Union: Non-Union</b>	

<b>Job Title:</b> Financial Clerk 2	
<b>Vacancy Status:</b>	Regular: <input checked="" type="checkbox"/> <b>OR</b> Temporary: <input type="checkbox"/>
	Full Time: <input type="checkbox"/> Part-Time: <input checked="" type="checkbox"/>
<b>Department:</b> Finance	<b>Work Location:</b> CMHA – Main Office
<b>Start Date:</b>	<b>End Date:</b>

<b>Hours of Work:</b> 20 hrs week	<b>Days Off:</b>
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<b>Shift:</b> Day - X Evening Night	Start Time: Stop time:
<b>Hourly Wage Rate:</b> 24.16	
<b>Job Classification:</b> Finance 2	

<b>Job Summary: See Attached Job Description</b>  Please send resumes to dawn.maillot@cmhacariboo.org
<b>Qualifications/Skills and Abilities/Licensing/Registration: See Attached Job Description</b>

Internal/regional position vacancy applications are available from the Human Resources or Administration Office.

**Hours of Work, Days Off and Work Area may be subject to change.**

***Late applications will not be accepted.***

